



**CORAL TRIANGLE
INITIATIVE**
ON CORAL REEFS, FISHERIES
AND FOOD SECURITY



Term of Reference

PROJECT MANAGER

USAID Sustainable Coral Triangle Project

For Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF)
(to be based in Manado, North Sulawesi, Indonesia)

The Regional Secretariat of CTI-CFF is looking for a qualified, experienced, mature and motivated Project Manager for the USAID Sustainable Coral Triangle Project for Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF), to be based in Manado, North Sulawesi, Indonesia.

Background

The Coral Triangle Initiative on Coral Reef, Fisheries and Food Security (CTI-CFF) is implementing its Regional Plan of Action (RPOA 2.0). In achieving its 2025 goal and 2030 goals of the second phase of the RPOA 2.0, a five-year implementation plan is being proposed through the support from USAID RDMA. To achieve the goal of improved management of marine biodiversity and fisheries resources in a changing climate situation in the Indo-pacific region, this project intervention is being designed under three main objectives known as 1) strengthen governance and regional policy frameworks for effective and efficient implementation of regional and national policies on sustainable fisheries and climate adaptation; 2) strengthen communities and other stakeholders as agents of change for coastal and marine conservation, entrepreneurship, and climate resiliency through multistakeholder partnerships and regional platforms; and 3) Enhance the availability and access to sustainable and independent blue financing to support fisheries management, biodiversity conservation, and climate change adaptation and mitigation for sustainable livelihoods in the CT region. Aligning the outputs and indicators as stated in the RPOA 2.0, the activities for this proposed project are being derived from the three main objectives to achieve the expected results. Activities will work through all of the implementation areas within the six Coral Triangle countries. A region covering all the national jurisdiction of ocean and coastal waters across Southeast Asia and the Pacific, in which the Coral Triangle area encompasses include Indonesia, Malaysia, Papua New Guinea, Philippines, Solomon Islands, and Timor-Leste (CT6).

The United States Agency for International Development (USAID) / Regional Development Mission for Asia (RDMA) is engaging the Coral Triangle Initiative for Coral Reefs, Fisheries and Food Security (CTI-CFF) through a 'co-creation process' to develop a five-year (2023–2028) Public International Organization (PIO) Agreement named USAID Sustainable Coral Triangle.

This Program Description aligns with both CTI-CFF and USAID/RDMA's key strategic plans, cross-cutting principles, previous learning, and upcoming activity priorities.

Purpose of Terms of Reference (ToR)

This Terms of Reference (ToR) sets out the role, functions, and procedures applicable for the appointment of a Project Manager of the USAID Sustainable Coral Triangle Project to the Regional Secretariat of Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF). The Project Manager will operate in accordance with this ToR, administrative requirements of the CTI-CFF's Rules.

Job Mission Description

Project Manager under the USAID Sustainable Coral Triangle for Coral Triangle Initiative on Coral Reefs, Food Security and Fisheries (CTI-CFF) is a vital component of adaptive project planning and management that is central to the attainment of the program's goal of sustaining the flow of benefits from marine and coastal resources in the Coral Triangle region. It involves the regular, systematic, and timely monitoring, measurement, and evaluation of the results of program actions to improve effectiveness and efficiency of operations, use of resources, and delivery of benefits; ensure the relevance of interventions; enhance collaboration and accountability of actions; and share lessons as input to well-informed decision making. In essence, the goal of is to provide reliable, quality, and strategic information to management and stakeholders on the performance and results of the program as input to planning, implementation, and information exchange as well as to optimize implementation and sustain impacts. Under the Regional Plan of Action (RPOA) 2.0, monitoring and evaluation feeds into the communications and fundraising strategies of the program to promote and facilitate evidence-based learning, knowledge sharing, and fundraising activities and culture within the CTI-CFF.

Scope of Work

The Project Manager shall perform the following tasks professionally. Under the direction and supervision of the Deputy Executive Director for Program Service (DED-PS), the Project Manager shall:

1. Be responsible for leading all technical, financial, and administrative aspects of the program and will coordinate closely with USAID in developing, implementing, and revising the Activity's overall strategy.
2. Be the principal link between USAID and other partners and provide overall strategic and technical guidance.
3. Provide comprehensive expert technical oversight and guidance in all aspects of the program, including monitoring and evaluation, and reporting to USAID.
4. Be responsible for ensuring financial objectives are met by forecasting requirements; planning and maintaining the planning report and monthly status report; scheduling expenditures; analyzing variances; and initiating corrective actions.
5. Will ensure the program meets stated goals and reporting requirements in a timely manner.

Coordination and Reporting

1. The Project Manager will report directly to the Deputy Executive Director for Program Service of the CTI-CFF Regional Secretariat in the daily implementation of his/her services as outlined in the TOR. S/he will also be working with ED on special projects.
2. The Project Manager will supervise the MEL Specialist and Program Administration Officer.
3. The Project Manager will closely liaise with the CTI-CFF Regional Secretariat Program Service Team and Corporate Service Team, as directed.

Competency Requirements

Competencies required for this Managerial level position include:

1. At least has a Master of Science in Marine or Fisheries, Environmental Science, or other relevant fields.

2. At least ten (10) years of relevant professional work experience with a good understanding of strategic program and project management.
3. Having relevant work experience with an international organization, international development cooperation, or in a dynamic environment with multiple stakeholders and international partners. In particular, being familiar with the USAID project design development and implementation strategies in the Asia and Pacific will be an advantage.
4. Excellent technical, analytical, communication and organizational skills
5. Team worker, responsible, dependable, with integrity, etc.
6. **Excellent proficiency in the English language (both spoken and written) is MANDATORY.**
7. Knowledge of other CT6 Member Countries working language is an asset.
8. Well disciplined, able to deliver on time, and cope with potentially stressful situations, driven by a strong motivation to contribute to the CTI-CFF goals and Regional Plan of Action (RPOA), and with a positive attitude and diplomatic approach.
9. Able to travel and undertake missions overseas, especially to CT6 countries.
10. Willing to relocate to Manado, North Sulawesi, Indonesia.

Period of Employment and Mode of Engagement

The period of employment will be **24 months** and commences on the date of appointment.

Condition of Application

1. This position is open only for citizens of CT6 Member Countries, but the CTI-CFF Regional Secretariat encourages other suitably qualified candidates from other countries to apply.
2. The successful applicant will be based at the CTI-CFF Regional Secretariat in Manado, North Sulawesi, Indonesia.
3. Competitive compensation and benefits. Salary according to CTI-CFF Salary Scale is Grade Level (20) and other benefits (30-day annual leave, health insurance, relocation allowance, etc).

Submission of Application

1. Please submit your cover letter (including your last salary information), CV, with at least 3 Work References and scanned copies of certificates i.e., diploma, training to: regional.secretariat@cticff.org in format <Project Manager> <Your Name> **by 09 January 2023**
2. The position is subject to open competition regardless of race, colour, gender, mother tongue, religion, and beliefs, or the national, ethnic or social origin.
3. Only shortlisted applicants will be contacted for interview.